

MISSISSIPPI AIR NATIONAL GUARD

MILITARY POSITION ANNOUNCEMENT

Air Active Guard/Reserve (AGR)

(Statewide)

OPENING DATE: 23 April 2014

ANNOUNCEMENT NO: 14-0403

CLOSING DATE: 7 May 2014

POSITION TITLE: HAZMAT Specialist

MINIMUM GRADE: A1C/E3

MAXIMUM GRADE: TSgt/E6

LOCATION OF POSITION: 186 ARW, Meridian, MS

MILITARY ASSIGNMENT REQUIREMENT: Enlisted

REQUIRED AFSC: 2S0X1 Required ASVAB score Admin: 41 or Gen: 44

GENERAL:

Provides management control, oversight, coordination, and implementation of the base "HAZMAT Pharmacy" program and operation. This position facilitates the primary mission of receiving, distributing, tracking, reporting, and serving as the primary point of contact for base hazardous materials.

DUTIES AND RESPONSIBILITIES: (Not all inclusive, will be fully explained during interview)

Manages, controls, oversees, coordinates and implements the base HAZMAT Pharmacy program and function. Provides day-to-day management and oversight of assigned personnel and monitors daily HAZMAT operations and activities. Identifies new HAZMAT and customer requirements. Controls IEX-coded materials, processes and approves customer requests, enrolls new customers, requisitions hazardous materials, performs research, verifies data, etc. Receives, issues, stores, and ships hazardous materials. Determines storage requirements, arrangement of materials, and space utilization required. Uses safe and secure storage and distribution practices to ensure maximum protection of workforce personnel and the environment. Serves as the HAZMAT systems administrator utilizing the Standard Base Supply System (SBSS), *Enterprise Supply Solution (ESS)*, Environmental Management Information System (EMIS), *and Enterprise Environmental Safety Occupational Health-Management Information System (EESOH-MIS)* to manage and update HAZMAT inventory data. Develops base regulations and operating instructions and procedures involving hazardous material requirements and processes in accordance with Federal, State, and military regulations, guidelines, and instructions. Advises customers and assigned personnel of specialized or new HAZMAT policies, practices, and requirements. Develops and conducts HAZMAT training to managerial, supervisory, and base personnel. Develops lesson plans, course materials and schedules and conducts training. Gathers and compiles information for reports to Federal, State, USAF, and/or ANG agencies regarding program status, HAZMAT item status, compliance issues, budget information, etc. Performs other duties as assigned.

APPLICATION INSTRUCTIONS: All applications must be submitted to Military Department, State of Mississippi, ATTN: JFH-MS-HRM, P O Box 5027, Jackson, MS 39296-5027, if using United States Postal Service (USPS).

If ground delivery is used (UPS or FEDEX), submit to Military Department, State of Mississippi, ATTN: JFH-MS-HRM, 1410 Riverside Drive, Jackson, MS 39202-1237.

Applications must be received by the Human Resources Office no later than 1630 hours on closing date. Government postage paid envelopes or facsimile machines will not be used to submit applications.

Applicants must submit the following forms:

1. NGB Form 34-1, Application for Active Guard/Reserve (AGR) Position, signed and dated.
2. Copy of the most recent AF Form 422, Physical Profile Serial Report. Also submit an AF Form 469, Duty Limiting Condition Report, if currently on a temporary physical profile.
3. ANG Fitness Assessment Results.
4. RIP - Report Individual Personnel.

NOTE: Point of contact for additional information is CMSgt Miller, commercial (601) 313-6195 or DSN 293-6195. Individuals who do not meet the minimum qualifications will not be considered.

SUPPLEMENTAL PREREQUISITES:

1. Must meet the Preventative Health Assessment (PHA)/physical qualifications outlined in AFI 48-123, Medical Examination and Standards. They must also be current in all Individual Medical Readiness (IMR) requirements to include immunizations. RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty and an HIV test must be completed not more than six months prior to the start date of the AGR tour. Must have physical exam approved by State Air Surgeon prior to entry into the AGR program.
2. Airmen must meet the minimum requirements for each fitness component in addition to scoring an overall composite of 75 or higher for entry into the AGR program. For members with a documented DLC which prohibits them from performing one or more components of the Fitness Assessment, an overall "Pass" rating is required.
3. Military grade will not exceed the maximum military duty grade authorized on the UMDG for the position.
4. Eligibility/Mandatory requirements for this AFSC are located in the current Air Force Enlisted Classification Directory (AFECD).

EQUAL OPPORTUNITY: The Mississippi National Guard is an Equal Opportunity Employer. Assignment will be made without discrimination for any reason such as race, color, religion, sex, national origin, politics, or marital status.